



Portsmouth
CITY COUNCIL

NOTICE OF MEETING

**PORTCHESTER CREMATORIUM
JOINT COMMITTEE**

MONDAY 1 DECEMBER 2008 AT 2.00 PM

**CONFERENCE ROOM A,
(THE DUISBURG ROOM)
FLOOR 2, CIVIC OFFICES,
GUILDHALL SQUARE, PORTSMOUTH**

Telephone enquiries to John Haskell, Clerk to the Joint Committee
023 9283 4913

(NB This Agenda should be retained for future reference with the Minutes of this meeting.)

Membership of the Joint Committee - 2008/09:

Gosport Borough Council

Councillor Peter Edgar
Councillor Dennis Wright (Chairman)

Havant Borough Council

Councillor Anthony Briggs
Councillor Dave Collins

Fareham Borough Council

Councillor Brian Bayford
Councillor Mrs Connie Hockley

Portsmouth City Council

Councillor Jason Fazackarley
Councillor Hugh Mason (vice
Chairman)

AGENDA

- 1 Declarations of Members' Interests**
- 2 Apologies for Absence**
- 3 Minutes of the Meeting held on 29 September 2008**
- ... Attached

4 Matters Arising from the Minutes not specifically referred to on the Agenda

5 Clerk's Items

The Clerk to the Joint Committee will report on any matters requiring attention.

6. Annual Statement of Accounts 2007/08 and Annual Audit and Inspection Letter to Members

... The purpose of the attached report from the Treasurer is to advise that the annual statement of accounts for 2007/08 has now been audited and the Annual Audit and Inspection letter to members has been received which is included as an appendix to the report.

RECOMMENDED that the Joint Committee notes the contents of the Annual Statement of Accounts, and Audit and Inspection letter to members for 2007/08.

7 Revenue Budget 2009/10

... The purpose of the attached report from the Treasurer is to set out the revenue budget and repairs and renewals programme for 2008/09 and 2009/10, together with a review of fees and charges. The revised capital works programme for 2008/09 and future years has also been included for consideration at Appendix E to the report.

RECOMMENDED (a) That expenditure of £60,500 in 2009/10 to be financed from the repairs and renewals fund as detailed in Appendix D be approved;

(b) That the proposed charges as set out in Appendices B and C be approved from 1 April 2009;

(c) That the estimates as set out in Appendix A be approved subject to the Committee's decisions in respect of the recommendations (a and b) above;

(d) That members give consideration to the revised capital works programme for 2008/09 and future years, as set out in Appendix E.

8 Engineer and Surveyor's Report - Planned Maintenance Programme - Progress Report

... The report of the Engineer and Surveyor, dealing with progress being made on the planned maintenance programme, is attached.

RECOMMENDED that the Joint Committee notes the contents of the report.

**9 Crematorium Mercury Abatement Project –
Project Review Board Report**

... The purpose of the attached report is to provide a summary of the key points arising from the meeting of the Project Review Board held on the 19 November 2008.

RECOMMENDED that the Joint Committee receives and notes the report.

10 Provision of Internet Broadcasting of Services – ‘Web casting’

... The purpose of the attached report is to update the Joint Committee on the outcome of the investigations made by the Manager and Registrar into the provision of the internet broadcasting of services, where this has been specifically requested by a family, and to recommend a way forward.

RECOMMENDED that the Manager and Registrar, Clerk and the Treasurer, be asked to explore further with RSInnovations quality, technical, security and related issues for the provision of the Internet broadcasting of services and that a further report be submitted to the next meeting.

11 Manager and Registrar’s Report

- ... (a) General Report attached
(b) Any other items of topical interest

12 Horticultural Consultant’s Report

To receive the report of the Horticultural Consultant.

RECOMMENDED that the report be received and noted.

13 Date of Next Meeting

To note that the next meeting will be held on Monday 2 March 2009 at 2pm in Civic Offices, Fareham.

JH/DMF
21 November 2008
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